**Project Status 1/30/2014**

**Tasks for February 7th Deadline:**

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| **Developer Tasks** | **Notes** |
| Site review edits #1 | See Final Site review edits 1.pdf |
| Site review edits #2 | See Final Site review edits 2.pdf |
| Site review edits #2-1 | See Final Site review edits 2-1.pdf |
| Site review edits #3 | See Final Site review edits 3.pdf |

**Tasks for March 1st Deadline (early release version 1.0)**

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| **Developer Tasks** | **Notes** |
| Complete distance calculations | Use database to calculate geo-spatial distances |
| Payment processing | Use merchant account to verify transactions work properly |
| Secure communications | Use HTTPS and obtain an SSL certificate |
| Administrator approval of funeral director accounts | Verify admin section works to approve funeral director accounts. Display message on funeral directors page when their account status is pending approval |
| Add Google tracking | Get Google tracking and add to main HTML page |
| Meta Tags & SEO | Add meta tags to main HTML page. **Need tags defined by client** |
| Create email addresses for administrators & developers |  |
| Add “Home” navigation where missing |  |
| When submitting, show a dialog of their selected choices and let the acknowledge |  |
| Add links in emails to funeral choice site | This may be already done |
| Emails to families content | Edit ‘peace of mind’ near bottom, remove last sentence |
| Family account registration update | Add field for location of remains. **Question:** is this a text field? Not sure what goes here. |
| Allow both routes from [www.funeral-choice.com](http://www.funeral-choice.com) and funeral-choice.com | Need to update DNS entry at GoDaddy. |
| Add place holder for video | We can add this when you get the video. It’s a relatively minor change to modify HTML tags to add it. |
| Terms and Services | Add checkbox for terms and services. Add page/dialog to show the terms and services. |
| Zip code filtering | Filter family registrations based on their home zip code. **Question:** how do we present this to the user? Ideally this would get filtered when the user adds their preferred location in the Preferences section. However, we may want to add some text/info that says we’re currently servicing the NYC & LA markets when they register. |
| Funeral provider profile update | Keep the funeral home description section, and add a section for their web site URL. |
| Send emails to admins/developers when users sign up |  |
| Scheduling Dates | No requirements for scheduling dates in arrangements |
| Support email | DeRohn is the recipient of [support@funeral-choice.com](mailto:support@funeral-choice.com). Note: You should have access to any emails that have been created via GoDaddy hosting. We will probably need to set this up. |
| Internet Explorer issues | We’ll need specifics on what these issues are, but we’ll be sure to fully test the site with Internet Explorer. |
| Hosting pricing | Get list of prices for Azure services to DeRohn. |

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| **Client Tasks** | **Notes** |
| Meta Tags & SEO | Create list of meta tags that will define what search terms will be |
| Add place holder for video | Create video and URL host (typically you tube) |
| Terms and Services | Create a terms and services agreement |
| Zip code filtering | Provide list of zip codes to developers |
| Payment processing | <https://support.balancedpayments.com/hc/en-us/categories/200004530>  <https://www.balancedpayments.com/> |
| Review/Edit email following submit |  |
| Get phone & fax number |  |
| Update documents and their headings and edit |  |
| Determine if additional options need to be offered in system for military service and or gifting to science |  |
| Provide rating criteria / explanations | **Note:** is this for rating in a future version? |

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| **Other** | **Notes** |
| Is distance mapping from zip code or an actual location? | We use Google to create geo location points. For the funeral home, we’d be able to use their full address. For the family, we use the city/state or zip code they entered on the preferences page. Once we have these geo location points, the data base does a calculation based on spatial math. Note that these aren’t driving distances, but they are sufficient to determine if a person’s preferred funeral location is 5 miles, 10 miles, or farther. |
| Location out of range should not show up in funeral homes account | I’m not entirely sure what this means, but I’m assuming it means that someone requesting a funeral in LA would not show up in a funeral provider’s account who is in NYC. |
| When navigating pages, you sometimes land in the middle or the bottom of the page. | We can do our best to look into these issues, but sometimes the browser has a mind of its own. |

**Tasks for Post March 1st Deadline (final release of version 1.0)**

These are any final items that we will include for the final version of 1.0. We had both agreed that the list above was about 95% of the 1.0 contract, but we’d create an opportunity to get any essential features/changes that are critical to the success of this project.

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| **Developer Tasks** | **Notes** |
| Define final tasks for wrapping up 1.0 contract. |  |

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| **Client Tasks** | **Notes** |
| Define final tasks for wrapping up 1.0 contract. |  |

**Version 2.0 Wish List**

These items have been listed as version 2.0 items and would be on a separate, new contract not related to the initial 1.0 contract.

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| **Task** | **Notes** |
| Social Network Links |  |
| Add Template of obits and link to service |  |
| Add rating system |  |
| Add survey widget for feedback |  |
| Add instant messaging for customer service |  |
| Add religious or cultural dropdown selections in profile registration page. |  |
| Retail flowers, caskets, vaults, and other merchandise |  |